

Leadership 101 ~ Suggested Reading

Max DePree

Leadership is an Art - "Anything truly creative results in change."
Leadership Jazz - "Delegation is central to participation and growth, to working and being accountable."
Leading without power - "A place of realized potential opens itself to change, to contrary opinion, to the mystery of potential, to involvement, to unsettling ideas."

John Maxwell

Living at the Next Level - "Change is inevitable. Growth is optional."
The 21 Irrefutable Laws of Leadership - "The Law of EF Hutton: when the real leader speaks, people listen."

John Naisbitt

Megatrends 2000 - "By identifying the forces pushing the future, rather than those that have contained the past, you possess the power to engage with your reality."
Global Paradox - "The bigger the world economy, the more powerful its smallest players."

Roger von Oech

A Whack on the Side of the Head - "Nothing is more dangerous than an idea when it's the only one you have!"

Stephen Covey

Principal Centered Leadership - "Correct principles are like compasses: they are always pointing the way.
And if we know how to read them, we won't get lost, confused or fooled by conflicting voices and values."
7 Habits of Highly Effective People - "We need to understand the problems before we can fix them."

Warren Bennis

Organizing Genius - "There are groups, and there are Great Groups. To turn the first into the second must be every leader's dream."
A Invented Life - "Leaders are people who do the right thing; managers are people who do things right."
On Becoming a Leader - "You make your life your own by understanding it."
Reinventing Leadership - "We must remember that all institutions are human communities. And human communities, good ones, are based on a high degree of trust."

Drucker Foundation

Organizations of the Future - "To describe the organization of the future, we first need to consider the chameleon...which constantly adapts itself to its environment."

Robert Greenleaf

Servant Leadership - "Not much happens without a dream. And for something great to happen, there must be a great dream."
The Power of Servant Leadership - "A spirit can be said to be the driving force behind the motive to serve."

Roger Fisher

Getting to Yes: Negotiating Agreement - "Separate the people from the problem."
Getting Together: Building Relationships As We Negotiate - "We can't solve differences without understanding them."

Douglass Stone

Difficult Conversations - "The most stressful moment of a difficult conversation is often the beginning. But while the beginning is fraught with peril, it is also an opportunity. It's when you have the greatest leverage to influence the entire direction of the conversation."

Forbes Leadership Library

Thoughts on Leadership - "A man who wants to lead the orchestra must turn his back on the crowd."

James Canton, Ph.D.

The Extreme Future - Top trends that will

William Strauss/Neil Howe

Generations

The Complete Guide to Non-Profit Corporations, *Ted Nicholas*

Starting and Running a Non-profit Corporation, *Joan Hummel*

Nuts-and-Bolts Guide to Developing and Operating Your Nonprofit Board of Directors, *Carter McNamara*

Topics include: Bylaws, Board structure, committee structure, keeping records, finances, incorporation

Robert's Rules of Order Simplified and Applied, *Robert McConnell Productions*

Hands on applications; FAQ's.