

## **PMTA Board Meeting Minutes**

June 14, 2015

Nittany Lion Inn, State College, PA

7:30 a.m.

**Members present:** Deborah Rodgers, Mary Lynne Bennett, Edward Kuhn, Susan Kuntz, Chris Guzman, Steven Smith, Teri Smith, Amanda Gunderson, Jocelyn Swigger, Lois Svard, Gilya Hodos, Patricia Powell, Elaine Friedlander

**Meeting was called to order** by President Steven Smith.

**Approval of Minutes:** There was a call for corrections to the minutes from the November 2014 meeting. *Motion to approve as is by Teri Smith, seconded by Ed Kuhn, unanimously approved.*

**President's Report:** Steven Smith attended the Eastern Division competitions at Catholic University this year, and recommends that someone from PMTA always try to go to them. At the national convention, he attended the states presidents council. Pennsylvania was moderate in spending more on competitions than we received, as most states do. Steven Smith and Chris Guzman judged some events at the MTNA national competition. The next MTNA national conference is April 2-6 in San Antonio, with the 2017 conference set in Baltimore.

**Keystone chamber music competition:** There were 5 trios this year. The competition will probably return to Penn State next March. Nanette Solomon and Steven Smith oversaw the process. Jacobs Music used to give cash prizes, but that didn't happen this year; modest cash prizes were given by PMTA, as advertised .

**Officers slate:** The following were elected to office in the general meeting: Deborah Rodgers, president; Mary Lynne Bennett, vice president; Jacqueline Herbein, treasurer, and Jocelyn Swigger, secretary. Two people are interested in being membership chair: Donna Beach (probable) . Henry Wong Doe will substitute in the conference committee and will take over conference planning when Mary Lynne Bennett becomes president. Amanda Gunderson will be competitions coordinator, and that is a new board position. Chris Guzman is the new college faculty liaison; Patricia Powell is the chair for collegiate chapters .

**Future events:** Nov 5 and 6, 2016 competitions and festival and board meeting are at West Chester. Patricia Powell will coordinate. The 2017 conference is likely to be at Lebanon Valley in June, exact date still TBD. The 2017 competitions will be at Indiana University of Pennsylvania, with Henry Wong Doe as coordinator. Duquesne is a possibility for the June 2018 conference, and Temple is a possibility for the festival in 2018.

**Treasurer's Report:** See attached for numbers. Current total assets are at \$133K. Steven Smith and Jacqueline Herbein approved a conference refund for Millie Eben, who sprained her knee and could not attend.

Treasurer Jacqueline Herbein (in absentia) presented an investment plan where a committee will oversee investment of PMTA funds, currently in CDs following the 2005-2009 cashing out of the then investment portfolio (because of perceived poor communication and management from the previous financial firm). Jacqueline Herbein and Carol Bonnet, and a third person, if one can be found to serve on the committee, will review the investments quarterly (later: Steven Smith agreed to do this). The funds will be held in brokerage accounts: 4 Vanguard funds and a Black Rock Municipal fund. 20% will be liquid at all times—that will cover contingencies and allow the treasury to pay all bills. Black Rock has a record of stability. *Motion to accept this plan by Jocelyn Swigger, seconded by Lois Svard, unanimously approved.*

**Conference report:** There are some scheduling issues with the venue for next year's conference. There was discussion of starting the conference on a Thursday evening versus having it go from Friday to Sunday, with points made that both Thursday evening teaching schedules and Sunday church jobs can make it difficult for teachers to give up income to attend the conference. *Motion to have the conference committee work with the executive committee to figure out the best alternative by Jocelyn Swigger, seconded by Sue Kuntz, unanimously approved.*

Because next year's conference is at a resort, not a college, with very different resources, there will need to be some changes to the conference. The collegiate recital will not be on the schedule. *Motion to postpone the commissioned composer work till 2017 by Patricia Powell, seconded by Lois Svard, unanimously approved.*

Contracts are in the works, but not yet finalized, with the conference artist and clinician(s) for 2016. Steven Smith recommended that, in the future, the choice of conference guest artist and clinician have the consultation of the president, vice president and treasurer.

**Membership:** Deborah Rodgers reported that membership this year has gone down a minute amount, by 4 members. Piano continues to be the top primary teaching area.

**Dorothy Sutton Festival:** Teri Smith reported that there were no problems financially; we spent \$3200 and made a profit of \$3400. She is seeking a local person to make a new theory test, and will probably have to use the old test this year. The state festival is at Elizabethtown Nov 7, with deadline of Oct 13. She will e-blast entire membership in July with the festival rules. Total involvement for the whole state was 858 students, 108 teachers, with 271 students at state.

**Local association grants:** Gilya Hodos reported that the local association grant form has been redesigned, including a simplified follow-up process, which should make the application process easier and better received. The form is on the website at [pamusicteachers.com](http://pamusicteachers.com) Thanks to committee Deb Ronning and Warren Magid for their help working on that form. In the future, we may want to pay \$150 to make an easier writable online form. Once the applications come in, Gilya Hodos and Deb Rodgers and the executive committee can review them. The deadline for turnaround is July 15.

**Advertising:** Susan Kuntz reported that advertising revenues remain steady at about \$800. Large art organizations do not seem interested. Facebook is competition for eblasts; Teri Smith will put a notice

on the Facebook page that requests no advertising there. It would be a good idea to have a blog, but would require some monitoring and a plan for content. Some ideas might include a Facebook forum for independent teachers.

**Collegiate chapters:** The students performed a great recital, which served as the forum for the conference.

**Faculty liaison:** Chris Guzman is new on the board.

**MTNA foundation:** Ed Kuhn reported that in the first quarter one member donated, and the Sutton donation is in November. The conference raffle raised \$330. PMTA participated at the national conference (donating a small platter) with a cost of \$50 then \$10 shipping/ handling. Ed Kuhn attended the meeting at the national conference, and reported that nationals are encouraging states to have a Foundation Fellow annually. Details are on the website.

**MTNA certification:** No report from Paul Fiero.

**Thank you:** Lois Svard spoke to thank Steven Smith for his service as president of PMTA. All agreed.

**Motion to adjourn** by Steven Smith, seconded by Jocelyn Swigger, approved unanimously.

Treasurer's Report  
6/14/15

Balance 5/31/15 – Business Green Checking	\$14,253.75
Balance 11/22/14 – Business Green Checking	\$19,952.28
Balance 5/31/15 – Business Partners Money Market	\$113,114.38
Balance 11/22/14 - Business Partners Money Market	\$113,094.68
Balance 6/14/15 – Business Green Checking 2**	\$ 2,230.02
Balance in PayPal Account	\$4,368.29
Total Assets	\$133,966.44

\*\*This checking account was created in December 2014 on the bank's advice to be used as a buffer account for transferral of PayPal funds. Minimum \$2000 balance must be maintained in order to avoid service charges. Without this account, PayPal would have access to PMTA main checking account.

NOTE: most conference expenses not reflected in above balances.

Respectfully submitted,

Jacqueline Herbein

**PMTA Board Meeting June 14, 2015**  
**Membership Year 2014-2015**

**April 1, 2014 - March 31 2015** –594 members (decrease of 0.67%)

<b>Membership Category</b>			
Active	446	Senior (Active)	116
Retired	1	Collegiate	30
Honorary	1	1 (retired status for national portion of due	

<b>Primary Teaching Areas</b>			
Piano	486		
Voice	30		
Violin	12		
Music Education	10		
Flute		9	
Saxophone	5		
No Teaching Area	4		
Cello	3		
Composition	3		
General Music	3		
Organ	3		
Suzuki Piano	3		
Accordion		2	
Band	2		
Choral	2		
Early Childhood Music	2		
Guitar	2		
Unknown		2	
Clarinet		1	
Elem. Music	1		
French Horn	1		
Harp		1	
Keyboard		1	
Music Merchant	1		
Piano-Pedagogy	1		
Trombone	1		
Tuba	1		
Woodwinds	1		

## Chapter Members

<b>PA</b>	<b>Pennsylvania MTA</b>	
PABC	Reading Local	40
PACA	Capital Area Local	52
PACP	Central Pennsylvania Local	33
PAE	Erie Local	9
PASH	Greater Pittsburg	38
PAI	Indiana Local	11
PALC	Lancaster Local	41
PALV	Lehigh Valley Local	44
PAM	Millennium MTA	11
PAND	Delaware Valley Local	45
PANE	Northeast Local (Wilkes-Barre)	45
PAP	Philadelphia Local	77
PAUM	Main Line Local	99
PAWM	Westmoreland Chapter	13
PAWP	Williamsport Local	9
PAYL	York Local	8

PMTA Proposed Budget 2014-2015 EXCLUDING DSPF

Conference preliminary accounting/estimates on 2<sup>nd</sup> page

INCOME	Projected	Year to date	Comments
Advertising/Sponsor	\$1000	\$850	
Comm. Composer	\$750	\$	From MTNA
Conference	\$9000	\$see below	
Donations		\$654	Dissolution of Slippery Rock Chapter/Steven Smith
Dues	\$22,000	\$18,933	
Keystone CM		\$650	New line item addition
Keystone Comp	\$700	\$575	
MTNA Competitions	\$2685	\$2685	
TOTAL	\$35,135		

EXPENSES	Projected	Year to date	Comments
Admin. Ass't	\$1000	\$680	
Awards	\$150	\$	Additional Student Chapter ?
Board expense	\$8000	\$738	Travel, hotel, food
Comm. Composer	\$3400	\$2060	\$1000 state performance \$100 mileage stipend \$800 of \$5000 national
COMPETITIONS:			
Keystone Chamber Music		\$500	New line item
Keystone Composition	\$1750	\$1621	
PMTA/MTNA Composition	\$775	\$775	
PMTA/MTNA Performance	\$2800	\$3003	Judges/winners \$300 to nat'l finalist/Refund
Conference	\$10,000	\$see below	
Donations	\$450	\$239	Incl. state pride/raffle/ \$75 from PayPal to Boys & Girls Club for Al Rinaldi
Grants - LA and Student Chapter?	\$850	\$837	
Insurance	\$2260	\$2257	
Legal	\$	\$	
Membership Incentives	\$500	\$450	

Newsletter	\$500	\$477	Layout,Printing and postage
Officer Expenses	\$75	\$139	Warren Magid incl.
PayPal Fees	\$275	\$261	<b>\$108.93 DSPF</b>
Supplies	\$350	\$335	Incl. Robly fee
Website	\$2000	\$3200	
	\$35,135	\$	

Conference 2015 – Preliminary accounting/estimates as of 6/8/15

Income

Registrations	\$5800 (before PayPal service fees)
Advertising	\$1150
Donations	\$225 (CPMTA and S.Smith)

Total Income \$7175

Expenses (\* = estimates)

PayPal fees	\$152
Guest Artist	\$3500
Guest Artist Travel	\$500
Clinicians	\$2850
Hotel	\$650
Gulyak/Karpoff/Neely	
Conference Book	\$328
Luncheons	\$1000*
Friday LA reception	\$250*
Saturday Reception	\$250*
Student help	\$250* (Chris Wahlmark)
Supplies	\$250*
Programs/poster/raffle/water	
(Composer performance \$500)	reflected in Comm. Composer budget line item
Composer meal	\$35*
Recording and copies	\$135

Total estimated expense \$10,150